

CWO JOHN A. KELLER-CWOA  
SCHOLARSHIP GRANT  
*STANDING RULES AND REGULATIONS*

***SECTION I - Purpose.*** The CWO John A. Keller, Chief Warrant and Warrant Officers Association Scholarship Grant (hereinafter "Grant") is established to financially assist dependent children of members in good standing or who were members in good standing of the CWOA, United States Coast Guard at the time of their death. The assistance shall be a monetary grant for an accredited institution of higher learning.

***SECTION II - Funds.***

1. All funds expended for grants must be either contributions to the Grant or income from grant funds.
2. Grants in the amount of \$750 (the number of awards at the discretion of the Committee) not to exceed 1/3 of the available funds) will be presented in April of each year to the most deserving eligible candidates. Funds are to be used toward educational expenses at an accredited institution of higher learning beyond high school.
3. All expenditures [other than Grants], shall be authorized by a majority vote of the members of the CWOA present at an Association meeting. No expenditure shall be made other than in furtherance of the purposes stated in the Standing Rules and Regulations and the administration thereof.

***SECTION III - Governing Board.*** The governing committee shall be appointed and shall operate in accordance with the bylaws of the Chief Warrant and Warrant Officers Association.

***SECTION IV - Amendment to the Standing Rules and Regulations.***

Amendments to the Standing Rules and Regulations shall only be made by two-thirds vote of the CWOA members present at the Annual meeting or at an Association Convention.

***SECTION V - Eligibility and Application Requirements.***

1. An applicant must meet the following eligibility requirements:
  - a. Be the dependent child of a member in good standing of the Chief Warrant and Warrant Officers Association or who was a member in good standing at the time of their death.
  - b. Be a senior in high school with an average of "C" or be currently enrolled in an accredited institution of higher learning with an average of "C".
  - c. Be enrolled in a full time course of instruction.
  - d. The financial status of the applicant's parents shall not be a factor in determining the applicants to be awarded grants.
  - e. The receipt of a grant does not exclude an applicant from receiving additional grants in subsequent years.

2. Application Requirements:

a. Applications shall be submitted to the Association office, postmarked not later than 1 March and must be received by the Association not later than 15 March each year.

Mail to: **Chief Warrant and Warrant Officers Association, USCG**  
**12 Brookley Ave. S.W.**  
**JBAB Washington, DC 20032.**

b. Applicants shall submit with their application their reason(s) for attending or desiring to attend an accredited institution of higher learning above high school. Submissions shall be limited to two hand-written pages or one typed page and must specifically include immediate and long-range goals.

c. Applicants who **have not** completed one or more years at an institution of higher learning shall furnish an official copy of his/her high school transcript for the previous two semesters. Applicants who **have** completed one or more years at an institution of higher learning shall furnish an official copy of his/her current transcript while attending institutions of higher learning.

d. High School applicants shall furnish a copy of a letter indicating college, university, vocational school, etc., acceptance. Persons attending a college, university, vocational school, etc., providing a transcript from said institution is sufficient.

e. Applicants shall submit documentation in support of any personal accomplishments, extracurricular activities, or community service performed during the past two years.

f. Applicants are invited and encouraged to submit a head and shoulders photograph to be published in the CWO News if a scholarship grant should be awarded. The photograph will not be used by the Scholarship Committee in consideration of awarding the grant.

***SECTION VI - Presentation of Grants***

Whenever possible, grants will be presented by an area or district chapter of the CWOA located in the vicinity of the student involved. Appropriate ceremonies should be scheduled by the chapter and presentation should be made by the chapter president, or at the chapter president's discretion, any Association member in the area.

Effective as of 28 November 2015

---

<b>MAKE SURE YOU INCLUDE</b>		
<b>Application</b>	<b>Transcripts</b>	<b>Essay</b>
<b>Letter of Acceptance (If NOT currently enrolled)</b>	<b>Support Documentation (if applicable)</b>	<b>Photograph (if desired)</b>

**APPLICATION MUST BE POSTMARKED NO LATER THAN 1 MARCH**